

The Regular Meeting of the Board of Education of Madison Central School was held on November 19, 2019 at 7:00 pm in the library.

**MEMBERS PRESENT:** Mrs. Laura Billings  
Mrs. Jessica Clark  
Ms. Stephanie Clark  
Mr. Mike Filipovich  
Mrs. Jennifer Lavoie  
Mrs. Brittany Rizzo  
Mr. Jona Snyder

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Steve Szatko, Interim Superintendent  
Larry Nichols, Building Principal  
Brian Latella, Elementary Principal  
Melanie Brouillette, Treasurer  
Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mrs. Lavoie, president, called the meeting to order at 7:00 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for This Meeting

**MOTION # 1 – APPROVAL OF AGENDA**

ON THE MOTION of Ms. Clark, seconded by Mr. Filipovich, the board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- b. Approval of Minutes
  1. October 22, 2019 Audit Committee Meeting Minutes
  2. October 22, 2019 Regular Meeting Minutes

**MOTION # 2 – APPROVAL OF MINUTES**

ON THE MOTION of Mr. Snyder, seconded by Ms. Clark, the board moved to approve the minutes from the October 22, 2019 Audit Committee and Regular Meeting minutes. Motion carried 7 yes, 0 no.

- IV. Public Forum
  - a. None
- V. Reports
  - a. Treasurer
    1. Internal Claim Auditor's Report

**MOTION # 3 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the Internal Claim Auditor's Report. Motion carried 7 yes, 0 no.

2. Treasurer's Report dated October 31, 2019

**MOTION # 4 – APPROVAL OF OCTOBER 31, 2019 TREASURER'S REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Ms. Clark, the board moved to approve the October 31, 2019 Treasurer's Report. Motion carried 7 yes, 0 no.

3. Detail Warrants

**MOTION # 5 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Filipovich, seconded by Ms. Clark, the board moved to approve the Detail Warrants as follow: Warrant Number 13 – Fund A – 10/11/19 – 8 pages, Warrant Number 14 – Fund A – 11/6/19 – 1 page, Warrant Number 15 – Fund A – 10/25/19 – 7 pages, Warrant Number 7 – Fund C – 10/11/19 – 2 pages, Warrant Number 8 – Fund C – 10/25/19 – 2 pages, Warrant Number 4 – Fund TA – 11/6/19 – 4 pages, Warrant Number 3 – Fund FA20 – 10/11/19 – 1 page, Warrant Number 4 – Fund FA20 – 10/25/19 – 1 page. Motion carried 7 yes, 0 no.

4. The Financial Status Report was shared.
5. The Tax Collection Status Report was shared.

b. Superintendent – Information Items

1. Mr. Szatko shared that the Fitness Room card reader is now functioning and the board needs to now consider plans for making the fitness center available to the public.
2. Mr. Szatko asked the board to consider a new communications system for the busses and he will share with the board the proposal he has from JPJ.
3. The board held discussion on a proposal for new buses. The board opted for the administration to go ahead with a letter of intent that is not a letter of commitment. Audience members commented on the additional bus inspection costs and the new bus certification classes that are going into effect.

c. Superintendent – Approval Items

1. Approval of Senior Overnight Trip proposal and itinerary for June 5-7, 2020

**MOTION # 6 – APPROVAL OF SENIOR TRIP PROPOSAL**

ON THE MOTION of Mrs. Clark, seconded by Mr. Snyder, the board moved to approve the Senior Trip proposal and itinerary for Ocean City, MD for Jun 5-7, 2020. Motion carried 7 yes, 0 no.

2. Approval of discontinuation of Past Practice in regards to payment of bus drivers for extra trips at the same time as the contracted regular run

**MOTION # 7 – APPROVAL OF DISCONTINUATION OF PAST PRACTICE FOR BUS TRIPS**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the agreement to discontinue the past practice for payment of extra runs for the bus drivers. Motion carried 7 yes, 0 no.

3. Acceptance of change of length of contract for Steve Szatko to end on January 1, 2020

**MOTION # 8 – ACCEPTANCE OF CHANGE TO STEVE SZATKO CONTRACT**

ON THE MOTION of Mrs. Billings, seconded by Mr. Filipovich, the board moved to accept the change of Steve Szatko's employment contract to end of January 1, 2020. Motion carried 7 yes, 0 no.

4. Approval of Resolution to Hire Superintendent

**MOTION # 9 – APPROVAL OF RESOLUTION TO HIRE NEW SUPERINTENDENT**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve and accept the employment contract resolution for Jason Mitchell to fulfill the position of Superintendent of Madison Central School effective 1/1/20 through 12/31/22 as per contract. Motion carried by Roll Call Vote 7 yes, 0 no.

5. Approval of Overnight Trip for 5<sup>th</sup> grade using school building

**MOTION # 10 – APPROVAL OF OVERNIGHT TRIP**

ON THE MOTION of Ms. Clark, seconded by Mrs. Rizzo, the board moved to approve the overnight trip for the 5<sup>th</sup> graders using the gym as a camp for the night on January 11, 2020. Motion carried 7 yes, 0 no.

- VI. Policy
  - a. Second Reading of Policy #7302 “Concussion Management”

**MOTION # 11 – APPROVAL OF POLICY**

ON THE MOTION of Mrs. Rizzo, seconded by Ms. Clark, the board moved to approve the second reading of Policy # 7302 entitled Concussion Management. Motion carried 7 yes, 0 no.

- VII. Old Business
  - a. None
  
- VIII. Board of Education Discussion Items
  - a. The board would like to remind all parents and teachers that proper protocol should be followed and all should be using the chain of command to help resolve issues. The board of education is the last step in the chain of command.
  
- IX. New Business
  - a. Personnel
    1. Appointments
      - a. Gail Soule – Bus Monitor effective 10/31/19 at Step 3 Teacher’s Aide rate of \$12.60 per hour
      - b. Brooke Nassimos – Non-Certified Substitute Teacher effective 11/1/19
      - c. Ryan Oliver – Substitute Cleaner effective 11/19/19

**MOTION # 12 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Ms. Clark, seconded by Mr. Filipovich, the board moved to approve Gail Soul as a Bus Monitor effective 10/31/19 at Step 3 of the Teacher’s Aide rate of \$12.60 per hour, Brooke Nassimos as a Non Certified Substitute Teacher effective 11/1/19, and Ryan Oliver as a Substitute Cleaner effective 11/19/19. Motion carried 7 yes, 0 no.

2. Resignations
  - a. Michelle Warner – Bus Driver effective 11/8/19

**MOTION # 13 – ACCEPTANCE OF RESIGNATION**

ON THE MOTION of Mrs. Clark, seconded by Mrs. Rizzo, the board moved to accept the resignation of Michelle Warner as a bus driver effective 11/8/19. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 14 – APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Ms. Clark, seconded by Mrs. Rizzo, the board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 7 yes, 0 no.

- c. Principal Reports
  1. Mr. Latella discussed the PBIS celebration of a game day to be held on Nov. 26<sup>th</sup>, the classroom reward of an overnight in the gym for the 5<sup>th</sup> grade class, the Peterson Brothers from Iowa that will be at Stockbridge CSD for the 4<sup>th</sup> and 5<sup>th</sup> graders, another training session with Jody Popple, and a PODcast that Mr. Latella was part of regarding the present state of education in rural NY on Unstoppable You with Heather Beebe.

2. Mr. Nichols shared that there have been an average of 18-20 kids staying after on Tuesdays and Thursdays for Homework Club, that there have been roughly 10 kids staying on Wednesdays for Colgate Tutors, the upcoming concert dates are December 5, 12, and 18, the caroling at Ray Brothers coming up, and John Hallogen coming to discuss Cyber Bullying on December 16<sup>th</sup>. Lastly congratulations were shared with Jackie Starks on her retirement, welcome wishes to Jason Mitchell and congrats to Steve on yet another retirement.

X. Correspondence

- a. Richard Englebrecht's monthly BOCES newsletter for November 2019 was shared.
- b. The Library Media Center Monthly Report for October 2019 was shared.

XI. Question & Answer Opportunity

- a. Gail Soule asked the board to clarify if the approval meant she got the bus monitor job and when she would get a contract.
- b. Questions were raised again about being able to legally backdate appointments and if payroll was getting done correctly in these events.

XII. Adjournment

**MOTION # 15 – ADJOURNMENT**

ON THE MOTION of Ms. Clark, seconded by Mrs. Rizzo, the board moved to adjourn for the evening at 7:38 pm. Motion carried 7 yes, 0 no.

A reception to welcome Jason Mitchell as new superintendent was held immediately following the board meeting,